

**Notice of a public meeting of
Shareholder Committee**

To: Councillors Gillies (Chair) and Ayre

Date: Tuesday, 23 October 2018

Time: 1.00 pm

Venue: The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. Declarations of Interest

At this point in the meeting Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Exclusion of Press and Public

To consider excluding the public and press from the meeting during consideration of annex A to agenda item 5 on the grounds that it contains information relating to the financial or business affairs of particular persons (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

3. Minutes (Pages 1 - 4)

To approve and sign the minutes of the last meeting of the Committee held on 27 March 2018.

4. Public Participation

At this point in the meeting members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Monday 22 October 2018**. Members of the public can speak on agenda items or matters within the remit of the committee. To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

Filming, Recording or Webcasting Meetings

Please note that, subject to available resources, this meeting will be filmed and webcast, or recorded, including any registered public speakers who have given their permission. The broadcast can be viewed at <http://www.york.gov.uk/webcasts> or, if recorded, this will be uploaded onto the Council's website following the meeting.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/download/downloads/id/11406/protocol_f_or_webcasting_filming_and_recording_of_council_meetings_20160809.pdf

5. Employment of the Managing Director of City of York Trading Ltd (Pages 5 - 18)

This report provides background and information on the employment and remuneration of the Managing Director of City of York Trading Ltd.

6. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Laura Clark

Contact details:

- Telephone – (01904) 552207
- Email - Laura.Clark@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550

This page is intentionally left blank

City of York Council

Committee Minutes

Meeting	Shareholder Committee
Date	27 March 2018
Present	Councillors Gillies (Chair) and Ayre
Other Members participating in the meeting	Councillors Hayes, Craghill (Substitute for Councillor Kramm) and Funnell (Substitute for Councillor Looker)

1. Declarations of Interest

Members were asked to declare any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests which they might have in respect of business on the agenda.

Cllr Ayre declared an interest as the head of a charity. No further interests were declared.

2. Minutes

Resolved: That the minutes of the last meeting, held on 31 March 2017, be approved, and signed by the Chair as a correct record.

3. Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting during consideration of:

- Annexes 1 and 2 to Agenda Item 5 (Make it York)
- Appendices 1, 2 and 3 to Agenda Item 6 (City of York Trading)
- Appendices 1 and 2 to Agenda Item 7 (Veritau)
- Appendices 1 and 2 to Agenda Item 8 (Yorwaste and SJB Recycling)

on the grounds that they contained information relating to the financial or business affairs of particular persons, which is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

4. Public Participation

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

5. Make it York Business Update

The Managing Director of Make it York (MIY) presented a business update for MIY, including a review of performance against the 2015-18 service level agreement and an overview of plans after June 2018, when a new SLA would come into operation.

In response to Members' questions, the Managing Director of MIY stated that:

- Some projects were profit making and some were loss making, resulting in an overall budget balance.
- The cost for the Yorkpass technology ended the following year.
- Salary costs would not decrease in the next period.
- MIY would like to see more traders and local businesses in the Shambles Market.

Resolved: That the annual budget for Make it York be approved.

Reason: As required under the Shareholder Agreement.

6. City of York Trading Ltd. Business Update

The Managing Director and the Operations Director of City of York Trading Ltd. (CYT) presented a business update for the company, including performance information for the financial year 2017/18.

In response to questions raised by Members, the Chief Executive clarified that:

- There had been some adjustments to the previous year's accounts.
- CYT would continue to service City of York Council's (CYC) requirements.

Resolved: That;

- i. The 3 year business plan be approved.
- ii. The 2018/19 annual budget be approved.

Reason: As required under the Shareholder Agreement.

7. Veritau Ltd Business Update

The Chief Executive and the Deputy Chief Executive of Veritau Ltd. presented Veritau's draft business plan and budget for 2018/19.

The Chief Executive was asked and explained that growth areas for Veritau included counter fraud ware and the roll out of the new Data Protection Officer service to schools.

Resolved: That the draft 2018/19 budget and business plan be noted.

Reason: As required under the Shareholder Agreement.

8. Yorwaste Ltd. and SJB Recycling Ltd. Business Update

The Managing Director of Yorwaste Ltd. and SJB Recycling Ltd. presented a business update for the companies, including key business developments, trading performance to the end of 2017/18 quarter 3, and provisional annual budgets for 2018/19.

In answer to questions raised by Members, the Managing Director confirmed that staff were paid the national living wage.

Resolved: That the provisional 2018/19 be noted pending the approval at the Yorwaste/SJB Recycling Board on 29 March 2018.

Reason: As required under the Shareholder Agreement.

Cllr I Gillies, Chair

[The meeting started at 2.00 pm and finished at 3.35 pm].

This page is intentionally left blank



Shareholder Committee

23 October 2018

Report of the Deputy Chief Executive & Director of Customer & Corporate Services.

Employment of the Managing Director of City of York Trading Ltd**Summary**

1. This report provides background and information on the employment and remuneration of the Managing Director of City of York Trading Ltd.

Background

2. Approval to create the role and employ a Managing Director along side changes to the Board of Directors was given by the Shareholder Group in April 2016.
3. The Managing Director appointment was agreed for a two year period and the contract of the exiting job holder is due to expire in November 2018.
4. The Board of Directors wish to continue the employment of the Managing Director and their proposal is set out in Confidential Annex A.

Consultation

5. None.

Options

6. The CYT the Board of Directors have provided a presentation for the extension of the Managing Director's employment for consideration.

Analysis

7. None.

Council Plan

8. The report contents are not directly relevant to the Council Plan.

Implications

9. The council is not the employer of the Managing Director. However, under the Shareholder Agreement it is responsible for approving the remuneration of Directors.
10. The employer will need to comply with the relevant employment law in extending the employment of the existing job holder and revising any terms. Proper processes will need to be followed with appropriate discussions taking place between the parties.

Recommendations

11. The Shareholder Committee is responsible for approving the remuneration of Directors of CYT, therefore Members are required to agree, revise or reject the proposals submitted by the Board of Directors for the Managing Director.

Contact Details

Author:

Ian Floyd
Deputy Chief Executive &
Director of Customer &
Corporate Services .

For further information please contact the author.

Background Papers:

None

Annexes

Annex A - Confidential CYT Board Presentation.

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank